



Assistant – European Conference *Internship*

The World Organization of the Scout Movement (WOSM) is recruiting an Assistant – European Conference that will work in the European Region's Brussels office.

The internship is based in Brussels, in WOSM's office. The successful candidate will work with the Director of External Relations and Funding of the European Region.

WOSM is an educational movement, counting 30 million young people across the world and 1.4 million in Europe. The main aim of the European Scout Region is to support the 41 National Scout Organisations as well as to promote Scouting and its priorities.

TASKS

- Support the Region in the organization of the European Scout Conference in July 2010. This implies notably logistical support, advocacy and event support and coordination with the host organization as well as with the Geneva office.
- External Relations: Support the Director in this important area of work.

PROFILE OF APPLICANTS

- Academic background in journalism, communication or equivalent
- Available for 6 months, full-time, starting March 2010
- Available to travel abroad and work on weekends, when necessary
- Interest and understanding of civil society organizational structure

SKILLS & COMPETENCIES REQUIRED

- Experience in organizing large scale events
- Drafting and editing skills for texts targeting external audiences;
- Able to research, collate, analyse and summarise information;
- Capacity to work with people from different social and cultural backgrounds,
- Very good written and oral skills in English as well as in French
- Computer literate

WHAT WOSM OFFERS

- An interesting and challenging period of work experience in a major global youth movement, with the opportunity to gain specific knowledge
- A monthly compensation of 400 EUR

Interviews will take place in Brussels or by phone. Please note that due to the high number of applications received for WOSM vacancies only candidates short-listed for interviews will be contacted. All applications must be completed in either English or French.

A CV and an application letter should be sent to Tim Watson, twatson@scout.org, by the 14th February 2010 (reference to the position, **Assistant– European Conference**).